



Governance Statement for the Governing Board of Beeches Infant School

In accordance with the Government's requirement for all governing boards, the 3 core strategic functions of Beeches Infant School Governing Board are:

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the Head Teacher to account for the educational performance of the school and its pupils and the performance managements of staff.
3. Overseeing the financial performance of the school and making sure its money is well spent.

Governance Arrangements:

The Governing Board of Beeches Infant School was re-constituted in October 2018 and consists of:

- 2 parent governors
- 1 LA governor
- 4 co-opted governors
- 1 HT governor
- 1 Staff Governor
- 1 Associate Member

Co-opted governors are appointed by the Governing Board and are people who, in the opinion of the GB, have the skills required to contribute to the effective governance and success of the school. On our GB we have Governors with experience and skills in Fire and Safety, Accountancy, Legal matters, University Lecturing, Senior Teacher with experience of SEN, DSL and there is also administration experience.

The full GB meets at least once each term. In 2017-18 there were 6 meetings. There is also a staffing committee and a Finance Committee. The finance committee focuses on staffing, finance and premises. The finance committee met 4 times.

The work that we have completed in the full GB and committee meetings

Responsibilities of the full GB:

- Annual review of the constitution of the GB
- Skills Audit and training needs of the governing board
- Annual declaration of business interests
- Adoption of Code of Conduct
- Review of the School Improvement Plan (SIP)
- School self-evaluation
- Approval of the new SIP
- Policy reviews
- Raise online data (or its equivalent)
- Share Leadership Reports on monitoring and data analysis
- Visits to school - learning walks
- Attendance monitored and tracked
- Termly safeguarding report and annual safeguarding report & 175 audit
- Reports from committee meetings
- Receive financial monitoring reports from the financial committee ratify the budget
- Pupil premium and sports premium reports
- Presentations by Leadership Team
- Reports from Inclusion Manager and SEND Governor
- Staffing structure
- Teacher appraisal and support staff My Appraisal
- HT performance management
- Curriculum updates e.g. Assessing without levels
- Presentations by maths and literacy coordinators
- Reports from Inclusion Manager/SEND Governor
- General Data Protection Regulation

Responsibilities of the Finance (First) Committee

- Budget setting and finance monitoring reports are reviewed at each meeting of the Finance Committee and Governors ensure that the school achieves value for money
- Finance Monitoring Reports to the FGB
- Staffing
- Schools financial Value Standard reviewed annually
- Financial Management Risk Self-assessment Annual
- Annual Benchmarking report
- Petty Cash Account / Purchase Card / School Fund Account

- Health & Safety - annual fire risk assessment, health & safety checklist
- Annual Premises Management report
- PFI Overview
- Maintenance of a Property Log
- Statutory Testing of Plant & Equipment
- Strategic risk register

Responsibilities of the Pay and Staffing Committee

- Teacher appraisal and Support Staff My Appraisal
- HT Performance Management
- HT and DHT Pay Review
- Staff Pay Review

Effectiveness and impact

School Improvement Plan

We have played an important role in the development of the school improvement plan and monitoring of its progress throughout the academic year. Last year, 2017-18 our focus was on the following areas:

Leadership & Management Outcomes

- Governors held HT/SLT to account for pupil progress, evidenced by Governing Body minutes.
- Regular, termly reviews of SIP, including Red, Amber and Green rating to ensure progress towards priorities were made.
- The majority of parents/carers satisfied with their children's' learning and their involvement in it, measures through parents' questionnaires/evaluations/feedback

Ofsted June 2017: Effectiveness of Leadership & Management is **GOOD**

Continue to improve leadership and management by:

- Increased the accuracy of early year's assessments by paying closer attention to evidence captured in children's learning journals on entry.
- Further diminished the difference in attainment between disadvantaged pupils and other pupils nationally, especially in mathematics.

- Tracked the progress of the most able pupils so that leaders and governors have a clear understanding of how well these pupils are achieving.

Teaching & Learning Outcomes

- Teaching is at least good, with some outstanding
- All pupils make good progress and some make accelerated progress- see outcomes for pupils.
- A consistent approach to the teaching of the mastery maths curriculum.
- A consistent approach to the teaching of writing using the Talk4Writing programme.
- Further improving pupil independence

Personal Development, Behaviour and Welfare Outcomes

- Overall attendance has improved from 94.7 to 95.1 %. Target 96 %
- To reduce Persistent Absence from 9.6 %. National 8.3%
- Behaviour monitoring systems reviewed
- Children feel safe in school (RRSA pupil questionnaire July'18)

Ofsted 2017: The schools work to promote pupils personal development is outstanding and the behaviour of pupils is good. Leaders carefully track the attendance of pupils. There is a strong culture of safeguarding within the school

Outcomes for Pupils

- Increased the accuracy of Early Years assessments by paying closer attention to evidence captured in children's learning journals on entry.
- Further diminished the difference in attainment between disadvantaged pupils and other pupils nationally, especially in mathematics.
- Tracked the progress of the most able pupils so that leaders and governors have a clear understanding of how well these pupils are achieving.

Private Financial Initiative Overview

- Life cycle
- Annual Premises report

- Annual Testing of Plant & Equipment